

CENTER FOR ENVIRONMENTAL STRUCTURE

ARCHITECTS • CONTRACTORS

2701 SHASTA ROAD • BERKELEY, CALIFORNIA 94708
TELEPHONE 415/841-6166

SHORT AGREEMENT

THIS AGREEMENT is made on this 28th day of February 1985, between Richardson Smith Design, 10350 Olentangy River Road, Box 360, Worthington, Ohio, 43085 (henceforth known as Richardson-Smith) and the Center for Environmental Structure, 2701 Shasta Road, Berkeley, California (henceforth known as the CES), according to which the CES will provide consulting design services towards the design of an office furniture project being undertaken by Richardson-Smith, according to the conditions hereinafter set forth, ~~and in accord with the Haworth work plan dated November 20, 1984; herein incorporated by reference.~~

According to this agreement CES will work for four months, to begin the project whose main contract is currently under negotiation.

CES will begin work on March 4, 1985, and will end work on July 3, 1985.

Richardson Smith will make ^{three} ~~two~~ payments to CES for this work:

1. A first payment of \$26,000, to be paid immediately on signing of this agreement.
2. A second payment of \$13,000, to be paid on June 3, 1985.
3. A third payment of \$13,000, to be paid on July 3, 1985.

In addition, the following items are to be reimbursed, upon presentation of bills to Richardson-Smith.

(a) All reproductions, drawings and prints of drawings or documents.

(b) Telephone and mileage charges connected with the project.

(c) Materials for construction mockups.

(d) Travel, meals, and lodging.

(e) Extra fees for model makers, or other staff, as required, provided that this fee does not exceed \$500/month. If it exceeds \$500 in any given month, it will need advance approval from Richardson Smith.

(f). Long distance telephone charges for discussions between California and Ohio, will be billed directly to a Richardson-Smith telephone number to be provided by Richardson-Smith.

It is understood by both parties that if CES is to continue work on this project, after July 3, the main contract must be signed by June 3, 1985, in order to allow one month of continuity in the work.


For THE CENTER FOR ENVIRONMENTAL STRUCTURE


For RICHARDSON-SMITH